

## Eligibility for Admission

The following persons are eligible to enroll in Barstow Community College:

- Any high school graduate, OR
- Any person who has passed the High School Proficiency Exam or the General Educational Developmental (GED) test, OR
- Any person 18 years of age or older who can profit from instruction, OR
- Any K-12 students meeting the criteria listed under "Special Admission of Minor Students." ( call for information)

## FINANCIAL AID

Barstow Community College knows that for some students college may still be beyond reach. The College takes pride in a personal approach to helping students meet the cost of education. A variety of resources are available including grants, fee waivers, and part-time employment on campus. Application for all Barstow Community College financial aid programs begins by completing the Free Application for Federal Students Aid. (FAFSA). Information regarding the financial aid programs and resources available at Barstow Community College can be found on the financial aid website at [www.barstow.edu/financialaid](http://www.barstow.edu/financialaid).

Students are urged to contact the Financial Aid Office when they register to see if they qualify for any type of financial aid.

For more information or assistance, contact the Financial Aid Office at (760) 252-2411 ext. 7205.

Are you climbing the ladder to success?  
Are you looking for a career?



Barstow Community College  
2700 Barstow Road  
Barstow, California 92311

Phone: 760-252-2411 ext .7700

Fax:760-252-6754

The printing of this brochure has been funded in part by the Chancellor's Office, California Community College—Perkins Funding.

**CALL TODAY!!**

Management



*Barstow Community College*

**Tel: 760-252-2411 ext. 7700**

**Do you want to be prepared for entry and/or advancement in Business Administration, Accounting, or Entrepreneurship?**

Barstow Community College can help you.

The Management program entry-level, marketable employment skills that equip the student with a basic understanding of the terminology and basic concepts/procedures used in management and acquaints the student with the various sub-functions within the overall career field of management.

**Management Core Courses**

**ACCT 1A** – *Principles of Accounting*

**BADM 1** - *Business Law I*

**BADM 19**– *Marketing*

**MGMT 1** – *Introduction to Management*

**MGMT 3**– *Human Resources Management*

**MGMT 5**– *Organizational Management*

MANY OF THE ABOVE COURSES ARE AVAILABLE ON LINE AS WELL AS ONCAMPUS.

Check the current class schedule available online at [www.barstow.edu](http://www.barstow.edu)

**General Education requirements for the Certificate of Achievement**

- Completion of all course work in designated certificate program
- Minimum GPA of 2.0 in program course work
- Completion of a minimum of 12 units at Barstow Community College
- Completion of English 50 with a grade of 'C' or better or eligibility for English 1A
- Completion of Math 101 or Business Administration 51 with a grade of 'C' or better, or eligibility for Math 50
- Meet the computer literacy requirement with any one or more units courses in computer and Business Information Systems (CBIS); or equivalency credit through ACE/PONSI/ or credit-by-examination; or demonstrated ability equivalent to any Computer and Business Information System (CBIS) course in catalog. (0-1 unit)

**OTHER RELATED COURSES**

**ACCT 1B**– *Principles of Accounting*

**ACCT 4** - *Managerial Accounting*

**BADM 2**– *Business Law II*

**BADM 5**- *Introduction to Business*

**BADM 6**– *Business Communications*

**BADM 51**– *Business Math*

**MGMT 7**- *Small Business Management*

**EARNING POTENTIAL In Management**

Source: U.S. Census Bureau

for San Bernardino/Riverside Counties

Hourly Average Wage \$32.79

Growth Potential 47.9%

**Did you know that:**

- More than 50% of the future jobs will require some post-secondary education and training.
- 75% of the existing workforce is expected to undergo significant job training within the next 5 years.
- Someone with a Bachelors degree earns nearly \$1 million more over his or her lifetime than a high school graduate.

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OR  
252-6748